

Online Scheduling Instructions Using *StudentConnect*

Instruction Sheet for Scheduling 2010-2011 Courses

1. Thoroughly read and understand the prerequisites and descriptions for the courses you intend to take.
2. Log onto the Internet.
3. Go to: <http://www.gibdist.net>
4. Click on: **Student Connect**
5. Enter: ID#, then tab, then Password
6. Click on: **Log On**
7. Select: Top of page where it says "Carlson Senior High (09/10 Carlson High School)", hit the drop down arrow, select **Carlson Senior High (10/11 Carlson High School)**
8. Select: **Requests** from the left side of the page
9. Select: **Add/Delete Requests**
10. **Ready to create schedule**
 - a. All available classes are listed under "Available Courses."
 - b. Use the scroll down arrows to view additional classes.
 - c. Select your first class by clicking on it. Once it's highlighted you may click on the box above to **Add Course**. If you add a course and later decide you do not want it, simply click on the **X** in the "Student Course Requests" box to delete.
 - d. When you have selected all of your classes, make sure your screen selections match your Course Request Sheet selections. Confirm that you have a total of 15 terms/7.5 credits.
11. Select: **Sign Out** in blue lettering, top right.
12. Get a parent signature and sign the Course Selection Sheet. Turn it in to the Counseling Office. You are done scheduling!

OFF-SITE VOCATIONAL COURSES

Off-site vocational courses are available to 11th and 12th graders. Students interested in vocational courses must:

1. Follow the Online Scheduling Instructions above and select a full schedule at Carlson High School.
2. Complete a vocational application (available online and in the Counseling Office) and submit it to the Counseling Department by the deadline.
3. Once DCTC admits you into the vocational course, the Counseling Department will add the course into your schedule.

For vocational course descriptions, review the 2010-2011 Course Description Guide and visit the DCTC web site (<http://www.dctc-cte.org/>).